

Montpeliers (Edinburgh) Limited

Privacy Policy

Privacy Policy Notice

The policy: This privacy policy notice is for the websites;

- www.montpeliers.co.uk
- www.montpeliersedinburgh.co.uk
- www.indigoyardedinburgh.co.uk
- www.tigerlilyedinburgh.co.uk
- www.luluedinburgh.co.uk
- www.candybaredinburgh.co.uk
- www.rabbleedinburgh.co.uk
- www.opallounge.co.uk

Served by Montpeliers (Edinburgh) Ltd, 5 Charlotte Lane, Edinburgh, EH2 4QZ and governs the privacy of those who use it. The purpose of this policy is to explain to you how we control, process, handle and protect your personal information while browsing or using this website, including your rights under current laws and regulations. If you do not agree to the following policy you may wish to cease viewing / using this website.

Policy key definitions:

- "I", "our", "us", or "we" refer to the business, Montpeliers (Edinburgh) Ltd trading as Montpeliers of Bruntsfield, Indigo Yard, Tigerlily, Lulu, Candy Bar & Diner, Rabble or Opal Lounge.
- "you", "the user" refer to the person(s) using this website.
- GDPR means General Data Protection Act.
- PECR means Privacy & Electronic Communications Regulation.
- ICO means Information Commissioner's Office.
- Cookies mean small files stored on a users computer or device.

Processing of your personal data

Under the GDPR (General Data Protection Regulation) we control and / or process any personal information about you electronically using the following lawful bases.

- We are registered with the ICO under the Data Protection Register, our registration number is: Z9701716
- **Lawful basis:** Consent

The reason we use this basis:

- I. We have checked that consent is the most appropriate lawful basis for processing.
- II. We have made the request for consent prominent and separate from our terms and conditions.
- III. We ask people to positively opt in.

- IV. We don't use pre-ticked boxes or any other type of default consent.
 - V. We use clear, plain language that is easy to understand.
 - VI. We specify why we want the data and what we're going to do with it.
 - VII. We give separate distinct ('granular') options to consent separately to different purposes and types of processing.
 - VIII. We name our organisation and any third party controllers who will be relying on the consent.
 - IX. We tell individuals they can withdraw their consent.
 - X. We ensure that individuals can refuse to consent without detriment.
 - XI. We avoid making consent a precondition of a service.
- **How is your data processed:** Your data will be processed in order to contact you in relation to newsletters, promotions, marketing & booking correspondence from Montpeliers (Edinburgh) Ltd and our trading businesses.
 - **Data retention period:** We will continue to process your information under this basis until you withdraw consent, or it is determined your consent no longer exists.
 - **Sharing your information:** We use third party technologies in order to operate our businesses effectively & therefore from time to time your information will be processed through third party software.

For more information on how your data is kept secure by our data controllers, please refer to the privacy policy links below.

Third Party	Purpose	Privacy Policy
Campaign Monitor	Email marketing	https://www.campaignmonitor.com/policies/#privacy-policy
Cover Genie	Booking System	
Oracle Opera	Room Reservations	https://www.oracle.com/uk/legal/privacy/privacy-policy.html
Gift Voucher Solutions	Gift voucher delivery	http://giftvouchersolutions.com/privacy-policy-2018/
Purple WiFi	Guest WiFi	https://purple.ai/privacy-policy/

If, as determined by us, the lawful basis upon which we process your personal information changes, we will notify you about the change and any new lawful basis to be used if required. We shall stop processing your personal information if the lawful basis used is no longer relevant. We recognise that when you choose to provide us with information about yourself, you trust us to act in a responsible manner

Your individual rights

Under the GDPR your rights are as follows. You can read more about [your rights in details here](#);

- the right to be informed;
- the right of access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object; and
- the right not to be subject to automated decision-making including profiling.

You also have the right to complain to the ICO www.ico.org.uk if you feel there is a problem with the way we are handling your data.

We handle subject access requests in accordance with the GDPR.

Internet cookies

We use cookies on this website to provide you with a better user experience. We do this by placing a small text file on your device / computer hard drive to track how you use the website, to record or log whether you have seen particular messages that we display, to keep you logged into the website where applicable, to display relevant adverts or content, referred you to a third-party website.

Some cookies are required to enjoy and use the full functionality of this website.

We use a cookie control system which allows you to accept the use of cookies, and control which cookies are saved to your device / computer. Some cookies will be saved for specific time periods, where others may last indefinitely. Your web browser should provide you with the controls to manage and delete cookies from your device, please see your web browser options.

Data security and protection

We ensure the security of any personal information we hold by using secure data storage technologies and precise procedures in how we store, access and manage that information. Our methods meet the GDPR compliance requirement.

Transparent Privacy Explanations

We have provided some further explanations about user privacy and the way we use this website to help promote a transparent and honest user privacy methodology.

Email marketing messages & subscription

Under the GDPR we use the consent lawful basis for anyone subscribing to our newsletter or marketing mailing list. We only collect certain data about you, as detailed in the "Processing of your personal data" above. Any email marketing messages we send are done so through an EMS, email marketing service provider. An EMS is a third-party service provider of software / applications that allows marketers to send out email marketing campaigns to a list of users.

Email marketing messages that we send may contain tracking beacons / tracked clickable links or similar server technologies in order to track subscriber activity within email marketing messages. Where used, such marketing messages may record a range of data such as; times, dates, I.P addresses, opens, clicks, forwards, geographic and demographic data. Such data, within its limitations will show the activity each subscriber made for that email campaign.

Any email marketing messages we send are in accordance with the GDPR and the PECR. We provide you with an easy method to withdraw your consent (unsubscribe) or manage your preferences / the information we hold about you at any time. See any marketing messages for instructions on how to unsubscribe or manage your preferences.

Our EMS provider is; Campaign Monitor, 41 Corsham Street, London N1 6DR UK. We hold the following information about you within our EMS system;

- Name
- Email address
- Birthday (day of month only)
- Time & date of subscription